

**Nina's Paws and Purrs**  
**(919) 302-0904**  
[Ninaspawsandpurrs@gmail.com](mailto:Ninaspawsandpurrs@gmail.com)

**General Information**

**Your Name:**

**Address**

**Phone #**

**Cell #**

**E-Mail Address**

**How did you hear about us? \_\_\_ Search Engine \_\_\_ Yellow Pages**

**\_\_\_ Vet \_\_\_ Flyer \_\_\_ Friend Their Name \_\_\_\_\_**

**Dog #1 Name \_\_\_\_\_**

**Age \_\_\_ Date of Birth \_\_\_\_\_ Breed \_\_\_\_\_**

**Sex: Male Female Fixed? Y N Color \_\_\_\_\_**

**Any behaviors or problems to be aware of: \_\_\_\_\_**

\_\_\_\_\_

**Any health concerns, food allergies or MEDS that we should know about?**

\_\_\_\_\_

**Dog #2 Name \_\_\_\_\_**

**Age \_\_\_ Date of Birth \_\_\_\_\_ Breed \_\_\_\_\_**

**Sex: Male Female Fixed? Y N Color \_\_\_\_\_**

**Any behaviors or problems to be aware of: \_\_\_\_\_**

\_\_\_\_\_

**Any health concerns, food allergies or MEDS that we should know about?**

\_\_\_\_\_

Client Initial

**Are your animals Current on their Rabies Shots?? Yes No**

If not they will need to be before we can begin service, we come into contact with many animals and can't risk the health of others. This is **VERY IMPORTANT** for you to do as an animal owner. We also prefer that dogs wear their collars with the rabies tag attached to it for safety reasons.

**Does your dog/dogs wear different leashes for walks, such as a harness, gentle leader, choke chain or prong collar? If so list what they wear, when....**

\_\_\_\_\_

**Location of poop bags / grocery bags for picking up? \_\_\_\_\_**

**Does your pet behave well on walks? YES NO, if no please explain \_\_\_\_\_**

\_\_\_\_\_

**How does your pet behave when coming into contact with other animals on a walk?**

\_\_\_\_\_

**Does your dog/dogs have a favorite game, activity, tricks or words??**

\_\_\_\_\_

\_\_\_\_\_

**Favorite Treats, Where are they kept and how many/often do you give them?**

\_\_\_\_\_

\_\_\_\_\_

**Where is Food Kept? \_\_\_\_\_**

**Specific feeding instructions:**

**Give \_\_\_\_\_ cups / scoops in the AM, Add (if anything): \_\_\_\_\_**

**Give \_\_\_\_\_ cups / scoops in the PM, Add (if anything): \_\_\_\_\_**

**Any Recent Illnesses? Yes NO If Yes, Please Explain \_\_\_\_\_**

\_\_\_\_\_

**Cleaning method for any accidents & location of supplies: \_\_\_\_\_**

\_\_\_\_\_

**And lastly we have the dreaded question we don't like to ask but we need to know. If something terrible happens to your pet while you are gone, do you want to be contacted or wait till you get back home to find out? We of course, will take your pet to your vet and have it held their awaiting your return, we will not make euthanasia decisions though and will contact you or your emergency contact person if that is the case.**

**Yes, Contact Me**

**No, I rather not have it ruin my trip**

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**Veterinary Release**

**VETERINARIAN**

Hospital and Vet's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Nina's Paws and Purrs (NPP) has been contracted to pet sit for my pet(s) and has my permission to place them in your care in case of an emergency. NPP will attempt to contact me as soon as medical care is deemed necessary. However, in the event I cannot be reached immediately, I authorize you to treat my pet(s) and will be responsible for payment of any fees as stated below.

Pet Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Pet(s): \_\_\_\_\_

1. If above named veterinarian is not available, I agree that another vet in his/her practice may care for my pets. If neither of these veterinarians are available, I give permission for Nina's Paws and Purrs to take my pet(s) to the nearest animal hospital or emergency clinic.

2. I give permission for NPP to approve treatment up to \$\_\_\_\_\_. ( \_\_\_\_ initial)  
In case you can't contact me or my emergency contact listed on my contract with NPP.

3. I understand that NPP assumes no responsibility for the loss of any pet and is released from all liability related to transportation, treatment and expense.

4. Other conditions, if any: \_\_\_\_\_

My pet(s) has/have the following health issues: \_\_\_\_\_

This consent for treatment has no expiration date unless otherwise noted. This is filed in your file in case we need it.

Client: \_\_\_\_\_ Date: \_\_\_\_\_

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**Contract & Policies**

I \_\_\_\_\_ give Nina's Paws and Purrs (NPP) permission to enter my home, care for my house and my animals in my absence. I have given NPP 1 working key to my home. Your key will be kept in a secure location and confidentially labeled with your pets name, not your address, for your protection.

**1. Pet Sitting Visit Details:** Nina's Paws and Purrs (NPP) provides each client with at least a 30 minute visit unless you request a different length of time for your visits which is charged accordingly. Sometimes the sitter may spend more time at your home if they don't have other jobs to get to as they do love your pets and they will receive quality pet care with us. We will care for your pets and home as requested on the initial consult and per the instructions listed in the pet profile that you have filled out. Please leave us any notes on the counter that your sitter will see on the 1st day of service and they will be followed per your instructions as well. You determine the number of visits per day you would like and the time frame you want the visits done. Our earliest visit time is at 7:30 AM and our latest visit time is at 10:30 PM. We are generally at your home within 30 minutes of the requested time for our visits. Although we make every effort to be on time the nature of our business sometimes requires us to perform extra duties that were not anticipated and may cause our schedules to be adjusted but never fear we will be there to care for your pets.

**2. Job Sharing and 3rd Parties:** Nina's Paws and Purrs (NPP) does not accept liability for other individuals that have access to your home prior to, during, or immediately after our services have been rendered. Please inform us at the time of the consultation of anyone who may have access to your home while you are away. This includes cleaning services, maintenance personnel, friends, family and neighbors. It is understood that the client will notify anyone with access to the home that NPP has been contracted to care for your home & pets.

**3. Other Dogs:** Nina's Paws and Purrs (NPP) policy is to let your dogs come into contact with other dogs while walking your dogs (s).

**4. Medication & Vaccinations:** Nina's Paws and Purrs (NPP) will administer medications as directed but cannot be held responsible for complications that arise as a result. NPP requires that all pets have the necessary vaccinations and immunizations before service begins. We may ask to see expiration dates for rabies vaccinations. If a NPP sitter is bitten or exposed to any disease or ailment received from the client's pet(s) which has not been properly or currently vaccinated, the client will be responsible for all costs and damages that may be incurred as a result.

**5. Privacy Policy:** Nina's Paws and Purrs (NPP) agrees to keep all of your information private and confidential. NPP highly respects our clients entrusting us with the care of their home and their loving pets. We do recommend that you inform a trusted

friend/neighbor/family member that while you are away, that NPP will be caring for your pets and your home.

**6. Vet Care:** I authorize Nina's Paws and Purrs (NPP) to obtain any emergency veterinary care that may be necessary during the time spent with my pet. I accept responsibility for any and all charges related to this emergency care. I also authorize NPP to utilize an alternative veterinarian in the event my regular veterinarian is unavailable. Every effort will be made to contact the owner prior to obtaining emergency care. All vet info and authorization is collected on the Vet Release form that you filled out.

**7. Pet Injury:** Customer will be responsible for all medical expenses and damages resulting from an injury to the pet sitter or other persons by the pet. Customer agrees to indemnify and hold harmless Nina's Paws and Purrs (NPP) in the event of a claim by any person injured by the pet.

**8. Clients Home:** It is expressly understood that Nina's Paws and Purrs (NPP) shall not be held responsible for any damage to client's property, or that of others, caused by client's pets during the period in which they are in NPP care especially if they have total access to your home, we always leave your pets the way you have instructed us to. NPP always picks up after your pet and if we come into any accidents we do clean that up to the best of our ability. Please inform us of the designated area of the appropriate cleaning supplies. NPP is not responsible for carpet and/or floor stains created by your pet(s). We request that you provide us with plastic bags, towels, cleaning products, paper towels, and trash bags.

**9. Fencing:** Nina's Paws and Purrs (NPP) will not be held liable for the injury, disappearance, death, or fines of any pet with unsupervised access to the outdoors when we are instructed to leave pets outside or they have access to a pet door. NPP is also not responsible for any accidents or fatalities to dogs that are on an electric fence as anything can come into the yard and dogs can break the fence if he/she so desires.

**10. Liability:** Nina's Paws and Purrs (NPP) agrees to provide pet care services in a reliable, caring and trustworthy manner. Your pet sitter will keep your home neat and tidy and you generally will find it in the same condition that it was left in, if not cleaner. In consideration of these services and as an express condition thereof, the client expressly waives and relinquishes any and all claims against NPP except those arising from gross negligence or willful misconduct on part of the pet sitter. The client agrees to notify NPP of any concerns within 24 hours of service or any complaints regarding service. NPP is bonded and insured, proof of this will be provided on request. References are also available on request.

**11. Inclement Weather:** You will entrust Nina's Paws and Purrs (NPP) to use best judgment in caring for your pets(s) and home at the time of inclement weather. NPP will try to carry out your instructions to the best of NPP's ability. Customer selection of a nearby emergency contact has been requested. Inclement Weather Plan: 1) Every effort will be made to reach your home. 2) The service schedule may be changed, interrupted, or altered due to circumstances. 3) If it is not possible to drive safely to your home, your emergency contact may be notified if it's a close neighbor than can walk over. 4) In the event that the customer does not provide a nearby emergency contact with access to your home for NPP, customer realizes that NPP will provide service as soon as we are able. There may be a time delay for us getting to everyone but they will be seen.

## Emergency Contact Information

List your nearest neighbor (preferred), a friend, or a relative. Tell this person the dates you will be gone, make sure they have a key or know where a hide-a-key is. That way just in case something out of the ordinary happens to your home, they can help us or get to your pets in case of a natural disaster. You will be notified by Nina's Paws and Purrs (NPP) of what is going on.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship to Client: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

**12. Pet Guardianship:** In the unfortunate event you become incapacitated while your pet(s) are in our care, please name the person(s) who should be contacted to become the guardian and take over the care of your pet(s) until care can be provided as arranged for in other legal documents prepared by you. We urge you to address care of your pet(s) when planning your estate. Please be sure the named person(s) is/are aware you are appointing them as guardian(s) of your pet(s).

In the event of an emergency, which incapacitates me, I authorize Nina's Paws and Purrs (NPP) to turn my pet(s) over to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship To Client: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

**13. Call or Text us upon your Return:** Please take a moment when you return home to call or text your pet sitter to let them know you are home.

**14. Cancellations:** 24 hour notice is requested for cancellation of any pet sitting/walking services. Any cancellations made after a walker has come to your home on the day of a scheduled service or series of services are non-refundable. You will have 2 warnings and then will be charged for every time you forget to cancel. You will be expected to pay the full amount of the walk.

**15. Payment:** Nina's Paws and Purrs (NPP) accepts checks or cash. We are in the process of considering other forms of payment.

**Returned Check Charges:** There is a \$25 fee for all returned checks. Clients are responsible for all costs of collections. Payments over 30 days past due will be charged a 5% late fee, 60

days a 10% late fee and after 90 days court proceedings will be started. The client will reimburse all attorneys fees and court costs if we have to go court to get paid for the services rendered.

**16. Photos:** I do agree to allow any Nina's Paws and Purrs (NPP) employee to take photos of my pet and post them on the happy client's page of the NPP website, on Facebook or other social media sites, place them in your file for reference or use them for any marketing purposes. We do not take photos of your home and no identifying markings will be in the photos. Our Facebook Page can be found here - <https://www.facebook.com/ninaspawsandpurrs>  
Please like it if you are on Facebook.

**17. Termination:** Nina's Paws and Purrs (NPP) reserves the right to terminate this contract at any time before or during its term if your pet sitter determines that the client's pet(s) pose a danger to the health and/or safety of the Pet Sitter. If this occurs the Pet Sitter will notify Nina immediately and it will be handled by contacting the client so they can be made aware of the situation and determine whether the owner will return or if pet(s) will need to be placed in a kennel with all charges to be charged to the client. The client can also contact a family member or friend to take over pet care and your sitter or Nina will meet them at your home and give them an update or everything that happened and has been done. Nina's Paws and Purrs (NPP) reserves the right to deny service or terminate service for any reason, but especially in the case of safety concerns, financial concerns, unsanitary conditions, or any inappropriate or uncomfortable situations between pet sitter & the client.

**18. Future Services:** I authorize this contract to be valid approval for services so as to permit Nina's Paws and Purrs (NPP) to accept all future telephone, online, text, mail or email reservations and enter my home without additional signed contracts or written authorizations. I also agree to any future changes NPP might have in rates or service, I will be notified when I schedule service if there are any changes.

By signing below, I the client, certify that I have read and agree to the terms and conditions of this contract and do confirm the accuracy of the information provided here as well as in the client profile, vet release and home service forms that I have completed and reviewed with my pet sitter.

I agree that all of the above information is true and completed to the best of my knowledge. I will notify Nina's Paws and Purrs of any changes to my contact info, pets health, their routine or my home prior to the commencement of any service period.

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Client Signature Date

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## Service & Important Info Questionnaire

Do you have an Alarm System? NO Yes, Location \_\_\_\_\_

Disarm Code \_\_\_\_\_ Arm Code \_\_\_\_\_ Password \_\_\_\_\_

You will need to show us how it works if you want to use it while you are gone. We will need the codes to deactivate & activate it. We prefer having you make our own code (use 5133 or 2 same #'s together) and us not knowing yours.

### Key Information

\_\_\_ Keep on file \_\_\_ 1 Keys if there is no hide-a-key

\_\_\_ Leave on last visit Where? \_\_\_\_\_ I understand that if I have the key left inside my home on the last visit that if I am delayed and need future visits there is no way for Nina's Paws and Purrs to get in my home.

In case of a faulty key, lock-out or emergency does anyone else have a key to your home? If so please list them here:

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Location of Hide-a-key.

\_\_\_\_\_ If no one else close by has a key, please list a back-up entry way to your home or the location of a hide-a-key if you have one.

### **LOCATION OF IMPORTANT ITEMS**

**Leash/cat carrier/crate:** \_\_\_\_\_

**Broom, Dust Pan, Vacuum cleaner:**

**- 8 -Breaker Box:** \_\_\_\_\_ **Water Shut-Off** \_\_\_\_\_

Please let us know if there is anything out of the ordinary that we should know about your home(i.e. doors that stick, toilets or drains that don't work properly, etc.) You can write on the back of this form too. J